हरियाणा रेल अवसंरचना विकास निगम लिमिटेड
(हरियाणा सरकार और रेल मंत्रालय का संयुक्त उपक्रम)
HARYANA RAIL INFRASTRUCTURE DEVELOPMENT CORPORATION Ltd.
(A JOINT VENTURE of GOVERNMENT of HARYANA and MINISTRY of RAILWAYS)

No. HRIDC/402/2026 (E office 14836) Dated: 02.11.2026

(Vacancy Notice No. HRIDC/2026/32)

Application for the post of Executive (IT) on Contractual Basis in Haryana Rail Infrastructure Development Corporation Ltd. (HRIDC)

Haryana Rail Infrastructure Development Corporation Ltd. (HRIDC) is a Joint Venture company of Govt. of Haryana (GoH) and Ministry of Railways (MoR) with an equity participation of 51% and 49% respectively. The company was formed with an objective to develop the Rail Infrastructure for capacity enhancement in the State of Haryana and to carry on Business Development, financing, planning and implementation of Railway projects. Haryana Orbital Rail Corridor (HORC) project from Palwal to Sonipat via Sohna, Manesar & Kharkhoda (bypassing Delhi area) has been approved by Cabinet Committee of Economic Affairs (CCEA) and is being implemented by HRIDC.

HRIDC proposes to engage professionals having exposure in the field of planning/execution of Railway infrastructure. To meet the company's requirements, applications are invited from motivated and target-oriented officials for posting in HRIDC on Contractual Basis. The details of the posts along with eligibility criteria are given below: -

ORGANIZATION	:	Haryana Rail Infrastructure Development Corporation Ltd. (HRIDC)	
TITLE OF POST	:	Executive (IT)	01 Post
LOCATION	:	Anywhere in the state of Haryana	
AGE	:	Not more than 35 years as on date of advertisement	
Essential Qualification	:	**Essential Qualification:** Graduation in Computer Application/Software Development/IT, from a recognized university through regular mode, with not less than 60% marks in aggregate. **Desirable Qualification:** B.Tech./M.Tech./MCA/M.Sc. degree from a recognized university in Computer Science & Engineering, Information Technology (IT), or Electronics.	
ELIGIBILITY CRITERIA & EXPERIENCE	:	1. The candidate must have a minimum of 02 years of overall experience with Government organisations /PSUs/reputed private sector companies/MNCs in the fields of Networking of Networking, Information Technology (IT), including IT infrastructure management, website management, IT procurement and application support. 2. Candidates must be drawing Annual Pay Package (CTC) minimum of Rs. 03 lakh per annum.	

		Experience in Railways /Metro/Railway PSUs /HORC Project will be preferred.
Job Description		1. Liaisoning and coordination's with the designated agency for the implementation, maintenance and smooth functioning of the PIMS application. 2. Manage procurement of IT equipment, software, hardware and other IT-related items, including preparation of technical specifications, estimates and coordination with vendors. 3. Monitor the HRIDC websites and coordinate other websites for necessary updates, modifications and content changes as required by the Organisation. 4. Manage and monitor network infrastructure, connectivity, access control, CCTV systems and data security to ensure secure and reliable IT operations. 5. Monitor and manage HRIDC's social media activities, coordinate the publication of updates and achievements, and ensure timely dissemination of information across official social media platforms.
SELECTION PROCESS	:	Candidates shortlisted based on the application and documents submitted by the applicants shall be called for an interview. The candidate has to bring a hard copy of the application and originals of all documents/certificates for verification.
SERVICE CONDITION	:	Selected Candidates would be posted as Executive (IT) on contract basis for a period of Two years initially which can be further extendable at the sole discretion of the Company with suitable annual increment in salary on the basis of work performance. He/she will be paid consolidated emoluments Rs. 30,000+8,000/- (per month) plus reimbursement of telephone charges as per the policy of HRIDC.
CONDUCT DISCIPLINE &APPEALRULES	:	The conduct, discipline & appeal rules of the corporation in force for all categories of employees would also be equally applicable to all the posts.
CLOSING DATE	:	30 Days from the date of notification i.e. **HRIDC/2026/32** (No such application will be considered after the closing date)
WEB ADDRESS	:	www.hridc.co.in

(I) HOW TO APPLY: -

a) Candidates fulfilling the eligibility criteria laid down above, should apply and submit application form duly filled in (Annexure – I & II) along with the self-attested copies of the mark sheets, passing certificates, experience certificate, certificate in support of age proof and any other relevant documents addressing to:

Sr. Manager/HR
Haryana Rail Infrastructure Development Corporation Ltd., SCO 17-19, 3rd Floor, Sector-17A, Chandigarh-160017.

The envelope containing the application should be subscribed "Application for the post of …….".

b) Shortlisted candidates called for interview shall bring originals of papers submitted for verification. The following documents are required to be submitted along with application form:

i) 2 recent passport size color photographs.
ii) High School certificate for proof of date of birth/Birth Certificate.
iii) Certificate of academic & professional qualifications and statement of marks of all the qualifications for all semester/years (including 10th and 12th class)
iv) Proof of identity and address (Passport, Voter Id, Driving License, Aadhar Card etc.)
v) PAN Card
vi) Proof of professional experience as claimed in the application form. In respect of current employment, experience certificate/joining letter along with last month's salary slip, Form 16 and other documents which clearly prove continuity in the job are to be attached. In case, certificates claim is not established from the proofs submitted, his/her application is liable to be rejected.
vii) Any other documents in support of his/her candidature.

c) Experience will be reckoned as on the date of advertisement

d) If any of the claims made by a candidate is found to be incorrect/false, his/her candidature will be rejected summarily.

e) Candidates have to produce original documents of educational certificate and certificates of experience and other testimonials for verification at the time of interview. Interview

will not be conducted if candidates fail to produce the original certificates/testimonials/documents on the date of interview. If any of the particulars stated by the candidates in the application is found to be incomplete or incorrect on verification, or if it is found that the candidate has willfully suppressed any material fact/information relevant to the consideration of his/her case, without prejudice to any other that may be taken in consequence thereof, his/her candidature will be summarily rejected.

f) Candidates working in Govt./PSUs/autonomous bodies should apply through proper channel and bring NOC at the time of interview along with application forwarded through proper channel.

g) Candidates have to produce character certificate duly signed by a Gazetted Officer at the time of interview/joining as the case may be.

(II) General:

a) The above post is project specific for the limited period and are not for the regular establishment of HRIDC. (No other perks or benefits would be admissible except those mentioned above).

b) No TA/DA/journey expenses will be paid to the candidates for appearing in the interview. The candidates are advised to make necessary arrangements for his/her travel/stay well in advance, so as to reach the interview venue in time. In case, interview continues for the next dates, candidates will have to make their own arrangement of stay, at their own cost.

c) The contractual engagement will not confer any right for regularization in HRIDC.

d) The corporation reserves the right to terminate the services at any time on giving one month notice. However, in case of gross negligence/misconduct/irregularities, the contractual appointment will be terminated with immediate effect and in such cases the employee will be liable for action as per law/policies of the company

e) As far as resignation from service is concerned, three months' prior notice is required to be submitted to the corporation.

f) Serving Govt. /PSU officials, if selected, will be allowed to join only after they are

properly relieved from their parent organization.

g) Candidates will be required to undergo medical examinations after selection and will be considered for the proposed engagement only if found medically fit, in addition to other criteria.

h) Management reserves the right to cancel/enlarge/modify/alter the selection/recruitment process at any stage including number of posts at any stage, without issuing any further notice or assigning any reason thereafter.

i) Any information regarding this contractual recruitment process would be made available on the e-mail address provided by the candidate on the date of interview and/or shall be uploaded on HRIDC website. Candidates are advised to periodically check the website for further updates.

--sd—
Sr. Manager/HR
HRIDC/Chandigarh

Annexure – I

Application form w.r.t. Vacancy Notice (No. HRIDC/*****/**)

Note: i) Candidate must read the instructions carefully before filling up this application. ii) Application to be made strictly in the given format and to be filled in English only.	*Space for self-attested photograph*
Post applied for:	

1	Name in full (in Block letters)	:	
2	Father's Name	:	
3	Date of Birth (DD/MM/YYYY)	:	
4	Category (UR/SC/ST/OBC)	:	
5	Present Post / Designation Held	:	
6	Nature of Present Employment Permanent / Deputation / Contract / Ad-hoc / Temporary	:	
7	Total Experience Post Essential Qualification	:	
8	Correspondence Address	:	
9	Contact Details		
	(a) Email id	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	

10. Educational Qualification (both academic & professional 10th onwards): -

Examination Passed	Board/University/ Institution, Place/Country	Year of Passing	Subject	Marks obtained/ Max Marks	% of Marks/Grade

11. Detail of employment in chronological order. Please enclose separate sheets duly signed by you in case the space below is insufficient: -

S. No.	Name of the Department/ Organization where worked and place of posting	Post held	From	To	Total Exp. in yrs.	Scale of Pay/IDA/ Consolidated and Annual Gross Salary	Nature of duties performed	Name of Unit / Project where worked

PS: - Please Use separate Sheet for more experience.

12. Details of Awards/Punishments: -

I hereby certify and declare that I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae, duly supported with the documents submitted by me, will also be assessed by the Selection Committee at the time of selection for the post. All statements made and information given by me in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect before or after the interview/appointment, action can be taken against me by the HRIDC, and my candidature/appointment shall automatically stand cancelled/terminated.

I further declare that I fulfil all the conditions of eligibility prescribed for the post applied for and in case my application is not received by HRIDC within the stipulated date due to postal delay or otherwise, HRIDC will not be responsible for any such delay.

(Name and Signature of the applicant)

Place:
Date:

List of Enclosures:

Annexure-II

CERTIFICATE BY THE EMPLOYER ON OFFICIAL LETTER HEAD

1. It is certified that Mr./Ms. S/D/W of Sh. is working in this organization on the post of _____since_____

2. He/ She is drawing pay Rs. _____ in IDA pay scale_____ since _____or annual pay salary of Rs. _____ .

3. That there is no vigilance/disciplinary case pending or contemplated against Mr./Ms._____

4. That his/her Integrity is certified as 'Beyond Doubt.

5. That no major / minor penalty has been imposed on him / her during his/her service or a list of major / minor penalties imposed on him / her during his/her service is enclosed (as the case may be).

6. That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in this advertisement.

Signature of the forwarding Officer Name:
Designation:
Telephone:
E-mail ID:
(Office Stamp)